



الخطة التشغيلية السنوية  
للبرنامج الأكاديمي



# Operational Plan

## English Language Department

1444



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للبرنامج الأكاديمي



<b>College</b>	College of Education			
<b>Department</b>	English Language Department			
<b>The academic degree awarded by the program</b>	<input type="checkbox"/> Diploma	<input checked="" type="checkbox"/> BA	<input type="checkbox"/> MA	<input type="checkbox"/> PhD
<b>Head of the Department</b>	Associate Professor Dr, Majad Alharbie			
<b>Academic Year</b>	1444			

<b>Vision</b>	The English language program aims to attain academic excellence on national, regional, and international levels.
<b>Mission</b>	Offering high-quality education in the English language and its subfields, equipping students with the necessary educational and research skills to meet the demands of the job market and community services..
<b>Program Goals</b>	
<b>First Goal</b>	Maintaining quality education and implementing modern technologies in alignment with academic standards of excellence.
<b>Second Goal</b>	Preparing specialized professionals in English language fields to thrive in the competitive job market.
<b>Third Goal</b>	Fostering advanced research skills within the realm of English language studies.
<b>Fourth Goal</b>	Equipping students with the skills to actively contribute to local community initiatives.

N	Strategic Goals	Detailed goals	Initiatives	Actions	KPIs	Responsibility
1	Commitment to comprehensive governance	1. Empowering academic and administrative competencies	1. Increasing the proportion of female faculty members in leadership positions at the program level.	Increasing the number of female members in leadership positions in the program	1. The percentage of female faculty members in leadership positions in the program.	The Department Council
		1. Improving involvement in decision-making processes.	2. Activating the participation of advisory councils for female students.	Conduct orientation sessions to familiarize advisory council members with their roles and responsibilities.	2. Number of minutes of meeting	Head of the Department
2	Improve the university's ranking	2. Ensuring compliance with both institutional and programmatic accreditation standards.	3. Conduct regular training sessions and workshops to educate faculty, staff, and administrators about accreditation standards.	Conduct a needs assessment to identify the specific areas where faculty members require training and development.	3. Number of training sessions and workshops to educate faculty, staff, and administrators about accreditation standards	Academic and accreditation committee
		3. Commitment to social responsibility	4. Encouraging and supporting volunteer work	Recognize and appreciate the hard work and dedication of volunteers through awards, or appreciation events.	4. Percentage of volunteers from the department, including members and students	Community service committee

N	Strategic Goals	Detailed goals	Initiatives	Actions	KPIs	Responsibility
			5. Creating a committee that will carefully examine and analyze the suggestions and outcomes provided by the beneficiaries.	Clearly define the objectives of the committee, specifying its role in examining and analyzing suggestions and outcomes.	5. The percentage of beneficiaries who are satisfied with the program, service, or product.	Head of the Department
		4.Ensuring the attainment of sustainable development goals	5.Supporting the role of the program in community development by offering training programs.	Conduct a comprehensive needs assessment to identify the specific skills, knowledge, and capacities required within the community.	6.Stakeholders' satisfaction with community services	Community service committee
3	Promote Competition on Educational Outcomes	5.Continuous improvement of the education and innovation environment	6.Developing self-learning competencies	Provide training programs that focus on developing self-learning competencies.	7.Number of activities	The Department Council
			7.Enhancing students' abilities and skills	Implement active learning strategies, such as group projects, case studies, and hands-on activities, to engage students in the learning process.	8.Number of events	The Department Council

N	Strategic Goals	Detailed goals	Initiatives	Actions	KPIs	Responsibility
		6. Developing a Measurement and Evaluation System	Improving the efficiency of measurement and evaluation committee	Provide ongoing training for committee members to enhance their skills in measurement and evaluation methodologies	9. Number of workshops and training programs to improve the measurement and evaluation system	Training committee
			8. Enhancing graduates' attributes.	Provide workshops on professional development topics, including resume writing, and interview skills.	10. Students Evaluation of quality of learning experience in the program	Graduates committee
			Improving the ability of students to conduct and publish their research.	Offer workshops on research methodologies, literature reviews, and data analysis.	11. Number of students published research paper	Research committee
		7. Improving the quality of student's life at the university	9. Developing extracurricular activities	Perform a needs assessment to determine the interests and preferences of the students.	12. Students satisfaction with the offered services survey	Students activities committee
			10. Addressing the issues related to student dropout and implementing measures to reduce it	Identify students who need support with academic indicators, attendance records, and behavior data.	13. List of students	Students support committee

N	Strategic Goals	Detailed goals	Initiatives	Actions	KPIs	Responsibility
			11.Improving the efficiency of the Graduates Committee	Provide training sessions for the committee members to improve their skills and knowledge.	14.Number of workshops and training programs.	Head of the Department
5	Improving the quality of services	8.Maintaining and improving the department's sources and infrastructure	12.Increasing the number of laboratories and provide them with better equipment support.	Perform a comprehensive assessment to determine the need for additional laboratories and improved equipment.	15.Students satisfaction with the offered services	Laboratory, labs and equipment committee

Approval:

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التوقيع :



اعتماد الخطة بمجلس القسم  
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