



Logo of the
Partnering
Organization

A MEMORANDUM OF UNDERSTANDING (MoU)

ON ACADEMIC COLLABORATION

BETWEEN

MAJMAAH UNIVERSITY
Al Majmaah,
Kingdom of Saudi Arabia
Tel: (contact number)

& Partnering Organization

Address (.....)

Country (.....)

Tel: (.....)

This Memorandum of Understanding (“MoU”) dated this Day of, 201- (the “effective date”), is made by and between Majmaah University, Al Majmaah, Kingdom of Saudi Arabia, and partnering organization, address, country. Majmaah University and partnering organization are referred to individually as “Party” and collectively as “Parties”.

Majmaah University and partnering organization hereby agree to develop an academic collaboration between the two Parties and to establish this MoU as a framework for cooperative programs.

1. Purpose:

The purpose of this MoU is to stimulate and support educational, research, and associated activities and projects in accordance with the following scope of collaboration and the general areas of cooperation.

2. Scope:

Both parties agree to develop the following collaborative activities in the academic areas of mutual interest, based on equality and reciprocity:

- ☐ *Joint research projects*
- ☐ *Faculty and Staff exchange*
- ☐ *Students Exchange*
- ☐ *Loaning of lecturers*
- ☐ *Curriculum and Content development*
- ☐ *Design Courses*
- ☐ *Educational Summer Camps (Planning, Implementation, and Participation).*
- ☐ *Other areas suggested by either party and approved by the leadership of both parties.*

3. Objectives:

(Specifically in what aspects that both parties would like to accomplish through this collaboration / the intended results to achieve)

(Example:

By the end of this collaboration, the following outcomes are expected to be achieved by both parties:

- a. Majmaah University to have a systematic process on content development*
- b. Majmaah University to have transfer of expertise in the areas of teaching and learning.*

- c. Partnering organization to lead at least three joint research efforts
- d. Partnering organization to develop content for at least five courses)

4. Roles and Responsibilities of Majmaah University:

(Roles: In what way Majmaah University participates? Responsibilities: What are the things Majmaah University has to do?)

(Example:

Majmaah University will:

- a. Prepare the specific needs on content development
- b. Prepare the work positions needed and job specifications
- c. Prepare list of research topics to conduct, who will involve, and requirements
- d. Others -----)

5. Roles and Responsibilities of Partnering Organization:

(Roles: In what ways the partnering organization participates? Responsibilities: What are the things the partnering organization has to do?)

(Example:

Partnering organization will:

- a. Propose the names of those who will be loaned for the duration of one or two semesters
- b. Propose who will get involved in the research projects
- c. Propose who will assist in the content development work
- d. Others -----)

6. Implementation

a. Coordinators:

(Who are the assigned coordinators? Who are the coordinators to take over the implementation of the terms of this MoU?)

(Example:

The *coordinators* for Majmaah University will be:

1. Dr. _____, Dean, College of _____
Email: _____.

The *coordinators* for partnering organization will be:

1. Dr. _____, Dean, College of _____
Email: _____.

b. Effective Date and Duration:

(When does this MoU starts? For how long? Period of collaboration)

(*Example:*

*This MoU will commence upon signature by both parties and shall remain in force for a period of **five (5)** years).*

7. Renewal and Termination:

This MoU shall be renewed automatically unless terminated earlier by either party upon **ninety (90)** days written notice to the other party without penalties or liabilities. The termination of this MoU shall not affect the validity or duration of projects under this MoU that are initiated prior to such termination.

8. General:

a. Intellectual Property Rights:

Parties shall commit themselves to the observance of intellectual property and ensure that the intellectual property rights are fully addressed and agreed upon consistent with the existing laws and regulations, prior to the initiation of each academic collaborative activity.

b. Confidentiality of Information:

Parties shall commit themselves to maintaining the confidentiality of what is stated in this MoU and not disclose it to others without both parties prior written consent. Any attempted assignment, transfer of rights, or delegation of obligations without

such consent shall be void. All of the terms and provisions of this MoU shall be binding upon and inure to the benefit of the parties hereto.

c. **Compensation:**

This agreement should not create any legal or financial obligations between the parties. It is made to facilitate and develop a reasonable and mutually exchange process for teaching, research and outreach activities.

d. **Amendments:**

This MoU can be modified or amended only by a writing signed by both Parties and their consent.

e. **Correspondence:**

any correspondence or contact concerning this MoU shall be in writing and must be delivered personally or sent by fax or courier service or registered mail, and in each case is sent to all parties with the two fax numbers listed herein: MU Fax : -----
----- (Second Party) Fax : -----.

f. **MoU Transcript:**

This MoU is written in two original copies in Arabic and English, all text being equally valid and provide each party a copy in each language.

9. Authorization:

The signing of this MoU is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated in the MoU.

In Witness Whereof, the Parties, hereto have signed this MoU.

The representative of Majmaah University:

The representative of the Party:

Signature : _____

Signature: _____

Date : _____

Date : _____

Seal : _____

Seal : _____