

**College of Science and Humanities in Rumaah**

**English Language Department**

**Course Syllabus**

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| **Course Number and Title:** | ENG 412**,** Speech |
| **Course Level:** |  |
| **Prerequisites:** | **ENG 328** |
| **Course Status:** | **Compulsory** |
| **Course Instructor:** | **Dr. Najeeb us Saqlain** |
| **Email:** | [**na.khan@mu.edu.sa**](mailto:na.khan@mu.edu.sa) |
| **Credit Hours:** | **2 Hours** |
| **Days & Timing of Lectures:** | **Wednesday 8:00-10:00 ( Classroom 116)** |
| **Course Description:**  The course focuses on speech making as the primary activity. This course aims at acquainting the students with elements of speech organization, outlining and controlling the speaker’s speech tension. | |
| **Course Objectives:**  The purpose of the course is to acquaint students with elements of speech and train students in how to apply the principles of speech making to formal and everyday situations. It trains students to communicate on the topics related to social relations, current events and study matters | |
| **Requirements:** | a) Attendance (no more than 3 absences are allowed), b) Participation, c) Assignments, and d) Taking the midterm and final exams. |
| **Required Textbook:** | Sarett, L., Foster,W.,& Sarett,A.(2000).Basic Principles of Speech. |
| **Optional Textbooks:** | **List Electronic Materials :**  **1-http://www.members.tripod.com/~lklivingston/essay/**  **2-http://www.essaypunch.com/** |
| **Grading:** | ). 1st midterm----------20% 2). 2st midterm------20% 3). Quizzes -------10% 4) Homework--------10% 5). Final Exam------------40% |
| **Grading System:** | A+: 95-100; ------A: 90-95; ------B+: 85-89; ----B: 80-84; ----C+: 75-79; ---C: 70-74; ---------D+: 65-69; -----D: 60-64; ------F: -59. |

**Topics to be Covered**

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| **List of Topics** | **No. of Weeks** | **Contact Hours** |
| Introduction | 1 | 2 |
| Seven Basic Principles of Speech | 1 | 2 |
| Methods of Speech Presentation | 1 | 2 |
| Elements of Speechmaking | 1 | 2 |
| Purposes of Speech | 1 | 2 |
| Using Supporting Material | 1 | 2 |
| Organizing the Speech | 1 | 2 |
| Analyzing the Speech Situation |  | 2 |
| Adapting Your Speech to the Situation | 1 |  |
| Instructing through Speech | 1 | 2 |
| Stimulating through Speech | 1 | 2 |
| Revision | 1 | 2 |
| Final Exam |  |  |