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| **Responsibility of implementation** | | **Key performance** | | **Implementation period** | | | **Activities** | **Initiatives** |
| **assistance** | **main** | **To** | | **From** |
| Staff members, employees &students | Department supervisor | Surveys analysis and report writing | | 6-8-1436 | 22-10-1435 | | Action questionnaire seeking the views of students about the message | Program suitable message of the educational institution |
|  |  | |  |  | |  |
| Staff members, employees &students | Department supervisor | Surveys analysis and report writing | | 6-8-1436 | 22-10-1435 | | 1-Action questionnaire seeking the views of the labor market views about the message |
| Staff members, employees &students | Department supervisor | The existence of files of meetings | | 6-8-1436 | 22-10-1435 | | 1-Action consultation meetings in the letter format with faculty members and administrators |
| Staff members, employees &students | Department supervisor | The existence of files of meetings | | 6-8-1436 | 22-10-1435 | | 2. work meetings for faculty program to develop the vision, mission and alignment between the vision and mission of the college | Hold consultative processes to develop a program message and periodically revision |
| Staff members, employees &students | Department supervisor | Surveys analysis and report writing | | 6-8-1436 | 22-10-1435 | | 3 - work questionnaire seeking the views of students about the vision and mission |
| Staff members, employees &students | Department supervisor | Surveys analysis and report writing | | 6-8-1436 | 22-10-1435 | | 4. Action questionnaire survey administrators views on the vision and mission |  |
| Staff members, employees &students | Department supervisor | Surveys analysis and report writing | | 6-8-1436 | 22-10-1435 | | 5. Preparation a clear and certified plan to review develop all (3: 5) years |  |
| Staff members, employees &students | Department supervisor | Use the mission touchstone to consider any proposals for the development of the program | | 6-8-1436 | 22-10-1435 | | 1. Use the mission touchstone to consider any proposals for the development of the program | Use the mission as a basis for strategic planning and decision-making related to the program |
| Staff members, employees &students | Department supervisor | Using mission as a basis for strategic planning of the program | | 6-8-1436 | 22-10-1435 | | 2 - mode message as a basis for the planning of the program strategy |  |
| Staff members, employees &students | Department supervisor | Review goals and objectives periodically reports | | 6-8-1436 | 22-10-1435 | | 1. Review the goals and objectives of the program periodically | Consistency between the message and the program goals and objectives of the program |