

Initiatives	Activities	Implementation period		Key performance	Responsibility of implementation	
		From	To		main	assistance
Quality improvement program operations	1 / publishing quality between program staff and familiarize them with the results of the quality improvement culture	-٢٢ -١٠ ١٤٣٥	-٨-٦ ١٤٣٦	Dissemination of the culture of quality among all the members of the section	Department supervisor	Staff members, employees& students
	2 / activate the participation of members of the faculty and staff in the self-evaluation processes and cooperation in the preparation	-٢٢ -١٠ ١٤٣٥	١٤٣٦-٨-٦	The participation of all faculty and staff members of the department in quality improvement processes.	Department supervisor	Staff members, employees& students

	of reports and improve performance in the area of their activities.					
	3 / Action electronic database quality program unit	-٢٢ -١٠ ١٤٣ ٥	١٤٣٦-٨-٦	The work of an electronic database quality program unit.	Department supervisor	Staff members, employees& students
	4 / encouraging innovation and creativity in the framework of clear policies and guidelines	-٢٢ -١٠ ١٤٣ ٥	١٤٣٦-٨-٦	Encourage faculty and staff on innovation and creativity various aspects of the program.	Department supervisor	Staff members, employees& students
	3 - work questionnaire seeking the views of students about the vision and mission	-٢٢ -١٠ ١٤٣ ٥	١٤٣٦-٨-٦	There are reports of internal audit and used in the improvement plans and operations Calendar	Department supervisor	Staff members

Evaluating the quality of the program	1 - prepare internal audit program reports			Improve the preparation of a clear program plans in accordance with		
	2 / Calendar conduct operations periodically and Improvement Calendar program and integrate operations and planning for improvement in the usual planning processes and become part of it.	-۲۲ -۱۰ ۱۴۳ ۰	۱۴۳۶-۸-۶	An assessment program operations and the preparation of self-reports and annual reports	Department supervisor	Staff members

	3 - Quality work on the program calendar by evaluating its inputs and outputs with attention to learning outcomes of students in particular.	-٢٢ -١٠ ١٤٣ ٥	١٤٣٦-٨-٦	A central database for the program include the establishment of distribution of grades - student progress rates - finishing study is to take advantage of them when you review regularly.	Department supervisor	Staff members
	5. The establishment of a centralized database of the program include the distribution of grades - student progress rates - finishing study base and is utilized when	-٢٢ -١٠ ١٤٣ ٥	١٤٣٦-٨-٦	Encourage faculty members to self-development and enrollment in various courses and the preparation of scientific research The application of various national body and take advantage of indicators in the quality assurance program and the preparation of reports of the	Department supervisor	Staff members

	audited regularly.			decisions of the report and program		
Application Performance Indicators	Determine the criteria and indicators for quality assurance aspects of 1 - develop the performance of faculty members 2. The application of the degree of student satisfaction index for the quality of courses. 3 - benefit from the results of the application of indicators in the report	-٢٢ -١٠ ١٤٣ ٥	١٤٣٦-٨-٦	Encourage faculty members to self-development and enrollment in various courses and the preparation of scientific research The application of various national body and take advantage of indicators in the quality assurance program and the preparation of reports of the decisions of the report and program	Department supervisor	Staff members

	<p>of the Rapporteur</p> <p>4. benefit from the results of the application of indicators in the program report</p> <p>5 - reporting current performance compared to the previous performance</p>					
	<p>Conduct an internal review of the program through a process</p>	<p>-۲۲</p> <p>-۱۰</p> <p>۱۴۳</p> <p>۵</p>	<p>۱۴۳۶-۸-۶</p>	<p>Use of consultants with expertise operations calendar programs.</p>		
<p>Independent verification of the calendar program</p>	<p>By using of consultants with experience out quality programs calendar</p>			<p>Assessment programs.</p> <p>A team independent program evaluation processes.</p>	<p>Department supervisor</p>	<p>Staff members</p>

	2 - formation of an independent evaluation of program operations team 4. activation of internal audit tools			Assessment conduct operations using the internal audit tools.		
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