**(Form N 2)**

**Minutes of Committee Meeting**

|  |  |  |  |
| --- | --- | --- | --- |
| **Committee designation** | **Female Student Disciplinary Committee**  **College of Computer and Information Sciences** | **Date** |  |
| **Session Number** |  | **Time** |  |

1. **Committee Members**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **N\*** | **Name** | **Designation** | **Present** | **Absent** | **Reason for Absence** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **4** |  |  |  |  |  |
| **5** |  |  |  |  |  |

1. **Agenda**

|  |  |  |
| --- | --- | --- |
| **N\*** | **Subject** | **Subject Source** |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |

1. **Discussions and Recommendations**

|  |  |  |
| --- | --- | --- |
| 1 | **First Subject** |  |
| 2 | **Subject Description & Discussion** |  |
| 3 | **Recommendation or Decision** |  |
| 4 | **Recommendation Document** |  |

|  |  |  |
| --- | --- | --- |
| 1 | **Second Subject** |  |
| 2 | **Subject Description & Discussion** |  |
| 3 | **Recommendation or Decision** |  |
| 4 | **Recommendation Document** |  |

|  |  |  |
| --- | --- | --- |
| 1 | **Third Subject** |  |
| 2 | **Subject Description & Discussion** |  |
| 3 | **Recommendation or Decision** |  |
| 4 | **Recommendation Document** |  |

**Directive of the competent authority:**